

NEW! Team Compliance Dashboards for Managers & Learning Coordinators

For UC Learning Center users in a [manager](#) or [learning coordinator](#)* role, you now have access to the new Team Compliance Dashboards. Once logged into the UC Learning Center, go to the **Self > Dashboards > Team Compliance Dashboard** menu (shown below) and then select from the following reports:

Systemwide Required Training – Percentage by Status Crosstab

Systemwide Required Training – Percentage by Status Bar Chart

Systemwide Required Training – Nearing Due or Expiration Date

Systemwide Required Training – Overdue or Expired

All Required Training – Nearing Due or Expiration Date


All Required Training – Overdue or Expired

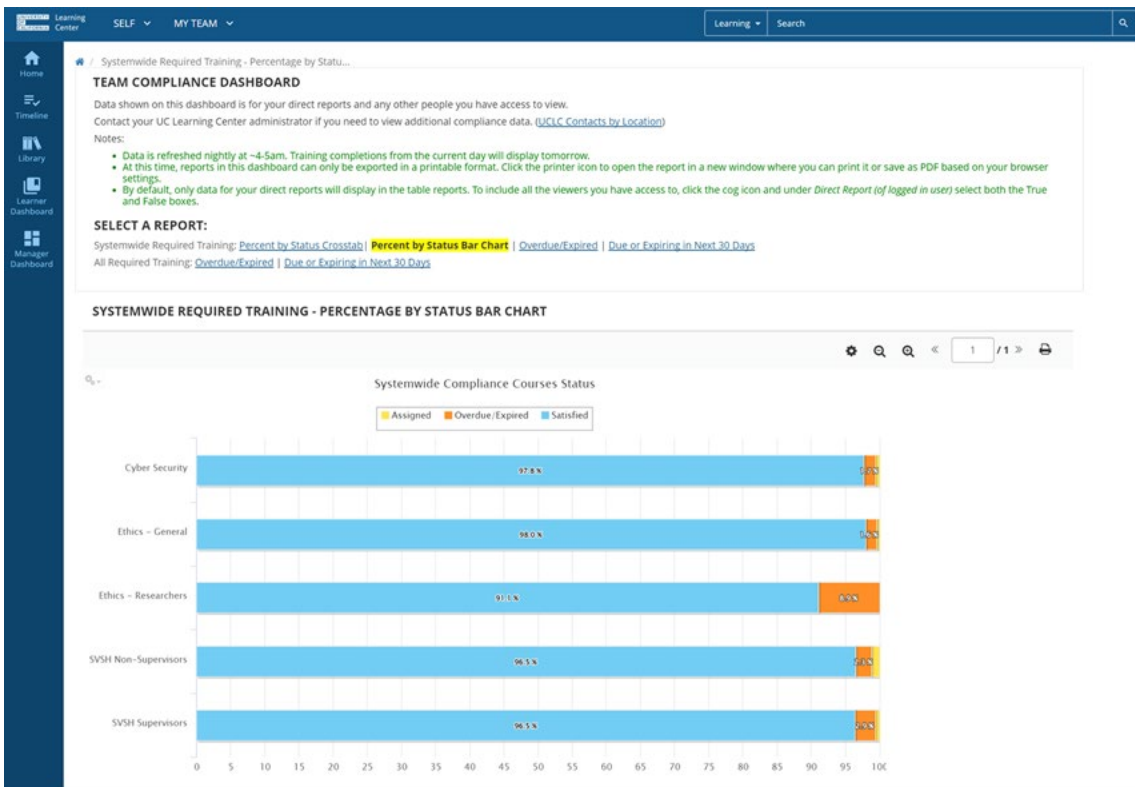
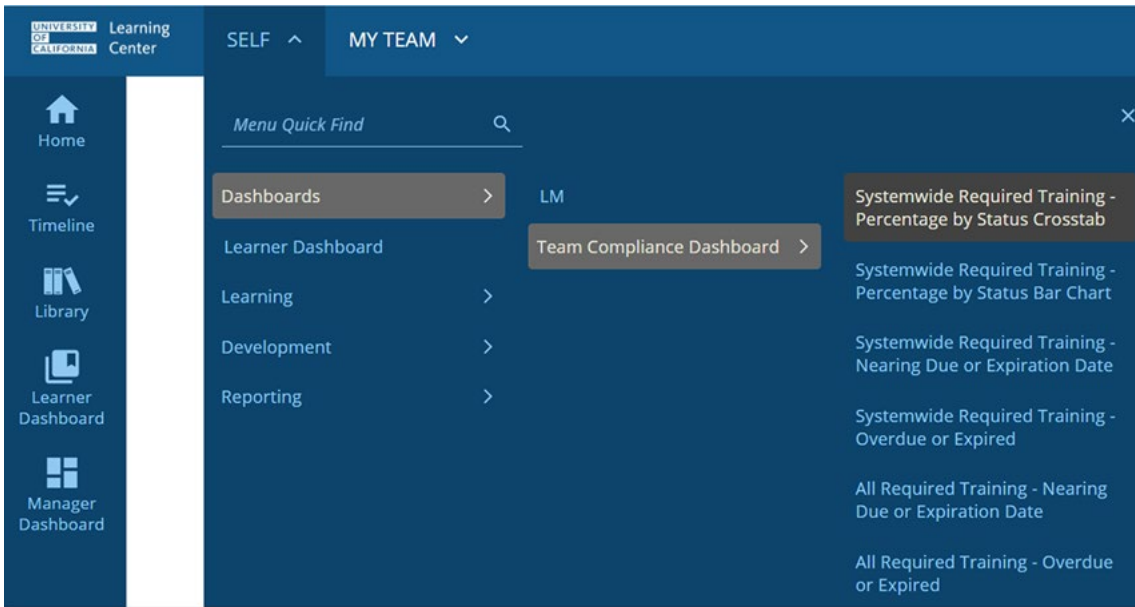
The crosstab and bar chart reports offer a quick visualization of your team or organization's compliance metrics with assigned systemwide training. The nearing due or expiration date and overdue or expired reports will provide a detailed list of your direct reports or viewable users who are due to complete or retake assigned trainings – choose from either strictly the systemwide training report or all required training reports.

NOTE:

Data is refreshed nightly at ~4-5am. Training completions from the current day will display tomorrow.

At this time, reports in this dashboard can only be exported in a printable format. Click the printer icon to open the report in a new window where you can print it or save as PDF based on your browser settings.

*Similar to the Manager Dashboard, by default, only data for direct reports will be displayed. **To include all the viewable users you have access to, click the cog icon  and under the Direct Report (of logged in user) filter select both the True and False options.**



Learning Center SELF MY TEAM Learning Search

Systemwide Required Training - Overdue or Expired

TEAM COMPLIANCE DASHBOARD

Data shown on this dashboard is for your direct reports and any other people you have access to view. Contact your UC Learning Center administrator if you need to view additional compliance data. ([UC LC Contacts by Location](#))

Notes:

- Data is refreshed nightly at ~4-Sam. Training completions from the current day will display tomorrow.
- At this time, reports in this dashboard can only be exported in a printable format. Click the printer icon to open the report in a new window where you can print it or save as PDF based on your browser settings.
- By default, only data for your direct reports will display in the table reports. To include all the viewers you have access to, click the cog icon and under *Direct Report (of logged in user)* select both the True and False boxes.

SELECT A REPORT:
 Systemwide Required Training: [Percent by Status Crosstab](#) | [Percent by Status Bar Chart](#) | **Overdue/Expired** | [Due or Expiring in Next 30 Days](#)
 All Required Training: [Overdue/Expired](#) | [Due or Expiring in Next 30 Days](#)

SYSTEMWIDE REQUIRED TRAINING - OVERDUE OR EXPIRED

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Full Name	Email	EmpID/Local ID	Primary Department	Primary Job	Activity Name	UC Compliance Status	Days Past Due	Due/Expiration Date	Manager Full Name	Manager Email
XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu	1001000	PSYCHIATRY AND NEUROLOG DEPT	000000 - 000000000	UC Cyber Security Awareness Fundamentals	Overdue/Expired	1456	Sep 24, 2020	XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu
XXXX-XXXXXX	xxxxxx@ucsf.edu	1001000	PEDIATRICS DEPT	002037 - ASSOC CLIN PROF-VOL	UC Ethics and Compliance Briefing for Researchers	Overdue/Expired	1030	Jan 2, 2022	XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu
XXXX-XXXXXX	xxxxxx@ucsf.edu	002039	INTERNAL MEDICINE GME DEPT	002723 - RESID PHYS & VISRES	General Compliance Briefing	Overdue/Expired	826	Jun 25, 2022	XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu
XXXX-XXXXXX	xxxxxx@ucsf.edu	1001000	INTERNAL MEDICINE DEPT	002030 - HS ASST CLIN PROF-FY	UC Sexual Violence and Sexual Harassment Preparation for Supervisors, Faculty and MSP	Overdue/Expired	700	Nov 28, 2022	XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu
XXXX-XXXXXX	xxxxxx@ucsf.edu	1001000	UNDERGRAD MEDICAL ED DEPT	004240 - EDUCATOR 2 BVA	UC Sexual Violence and Sexual Harassment Preparation for Non-Supervisors	Overdue/Expired	700	Nov 28, 2022	XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu
XXXX-XXXXXX	xxxxxx@ucsf.edu	1000000	INTERNAL MEDICINE DEPT	002030 - HS ASSOC CLIN PROF-FY	UC Sexual Violence and Sexual Harassment Preparation for Non-Supervisors	Overdue/Expired	700	Nov 28, 2022	XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu
XXXX-XXXXXX	xxxxxx@ucsf.edu	1001000	INTERNAL MEDICINE DEPT	002030 - HS CLIN PROF-FY	UC Sexual Violence and Sexual Harassment Preparation for Non-Supervisors	Overdue/Expired	700	Nov 28, 2022	XXXXXXXX-XXXXXX	xxxxxx@ucsf.edu

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