

# Outplacement and Career Transition Services



Systemwide  
Human Resources

Service packages are available to UC employees that are separating from UC employment and may need assistance with their job search

*All services and pricing available through June 30, 2026*

## Flex Plan (formerly “Silver Plan”)

**No Cost to Locations - Unlimited use for all transitioning employees for 6 months**

- 6 months access to a virtual platform, 24x7
- 5 hours maximum career coaching (introductory call, orientation, transition call) and pooled support, 24x7
- Online transition guide
- Job matching and alert tools connecting to millions of open jobs
- Career assessments covering areas such as skills, talents and temperament
- Resume development workshop and resume builder tool
- Job and recruiter recommendations based on resume development
- Public resume profile customizable to include video introduction
- Cover Letter Builders for job postings, networking and e-mail to hiring manager
- Pitch workshop and exercises
- Networking workshop and exercises
- Associations, trade shows and publications database
- Premium searchable company database
- Social networking integration to identify company contacts on Facebook and LinkedIn
- Interview workshop and exercises
- Database of sample interview questions
- Integrated video interview practice
- Follow up center to help draft reference sheet, thank you letter and tips on negotiation

## Premium Plan (formerly “Gold Plan”)

**\$750 per person for 6 months**

***Generally offered to executives or senior leaders***

Includes all Silver Package access, plus services and resources listed below:

- Dedicated career coach support
- Personal one-on-one career consultation, strategy, assessment review
- Resume review and critique
- Personalized social media strategy
- Custom targeted company research
- Interview practice & feedback

***All services available in Spanish upon request***

## How HR Points of Contact Request Services

1. Department initiates request to UC Location HR approved Points of Contact (POCs) requesting one of following:
  - a. **UC Location Communicates Services to Employee:** Department provides following info to HR POC to initiate request to Intoo: employee name, \*select service package, specify if Spanish services requested. HR POC initiates request to Intoo and is provided with service access information for your location representative to share with employee.
  - b. **Intoo Communicates Services to Employee:** Department has notified employee services will be provided. Department provides following info to HR POC to initiate request to Intoo: employee name, contact information, \*select service package, specify if Spanish services requested. Intoo follows up directly with employee.
  - c. **\*Invoice for Gold Package:** Department provides payment account contact information.
2. UC location HR approved POC emails information Intoo contact to request services:

**Taylor Vigilante**

**Intoo Client Success Manager**

**Email: [Taylor.Vigilante@intoo.com](mailto:Taylor.Vigilante@intoo.com)**

For questions or to update UC location HR Points of Contact: Contact [cecilia.preciado@ucop.edu](mailto:cecilia.preciado@ucop.edu) or (510) 987-0002

Services provided by  **INTOO**

An HR technology company helping business leaders recruit and transition the modern workforce. Intoo's outplacement solutions jobs-first approach, supported by social and mobile technology and a team of world-class career coaches, assists HR and leaders transition employees out of their organization.