

Outplacement and Career Transition Services



Silver Package 6 Months

Available at no cost to UC employees that are separating from UC employment and may need assistance with their job search

How to Access Services

UNIVERSITY OF CALIFORNIA,
RIVERSIDE

Employees interested in using the services should contact **Sinclair Dickerson** at **UC Riverside**, Human Resources to request information.

To assist you in your transition, University of California, Riverside Human Resources is offering you this resource at no cost to you. You will be contacted with information on how to access and use the services. If you have any questions, please contact **Sinclair Dickerson** at **951-827-2673**, UC Riverside. Human Resources.

All services available in Spanish upon request.

Services provided by



- 6 months access to a virtual platform, 24x7
- 5 hours maximum career coaching (introductory call, orientation, transition call) and pooled support, 24x7
- Online transition guide
- Job matching and alert tools connecting to millions of open jobs
- Career assessments covering areas such as skills, talents and temperament
- Resume development workshop and resume builder tool
- Job and recruiter recommendations based on resume development
- Public resume profile customizable to include video introduction
- Cover Letter Builders for job postings, networking and e-mail to hiring manager
- Job pitch workshop and exercises
- Networking workshop and exercises
- Associations, trade shows and publications database
- Premium searchable company database
- Social networking integration to identify company contacts on Facebook and LinkedIn
- Interview workshop and exercises
- Database of sample interview questions
- Integrated video interview practice
- Follow up center to help draft reference sheet, thank you letter and tips on negotiation