

DEFINITION:

Child: A person under the age of 18. This includes students, even those enrolled in regular University programs or who are not legally “minors.” For the purpose of this policy, “child” will be referred to as a minor.

Identification of Mandated Reporters

Start Here

Is this person a physician, nurse or other licensed health professional? Police or Community Safety Program Personnel? Early Education Services Teacher? Coach? Assistant Coach? Residential Life Personnel?

*DEFINITION:

Regular/Direct Contact: Recurring individual contact in an advisory or supervisory role. For example, interactions between an Academic Advisor and student or overnight supervisors of minors. Questions about whether a particular individual is a Mandated Reporter should be directed to ELR.

Not a Mandated Reporter

Mandated Reporter

ACADEMICS & VOLUNTEERS

Although academic employees & volunteers are not typically considered Mandated Reporters (even when students under the age of 18 are enrolled in classes), some may be Mandated Reporters under other provisions of CANRA:

- Individuals whose University duties require direct contact with or supervision of minors
- Academic employees and administrators whose duties bring them in contact with minors on a regular basis
- Examples include: academic employees or volunteers who supervise K-12, summer, or overnight programs

CONSIDERATIONS

The following types of positions **may** be Mandated Reporters. It is important to consider volunteers as well as part-time and full-time employees. These types of jobs **may** have duties that bring the person into contact with minors on a regular basis:

- Day care workers
- Campus police
- High school internship supervisors or academic counselors
- Athletic coaches, coach’s assistants, summer program staff
- Day camp or international programs staff

No

Does this position have duties that require direct contact with or supervision of children, minors and/or students? (In the performance of the minor’s duties in the workplace, not just occasional indirect contact in lectures or meetings)

Yes

Is this a Human Resources position responsible for receiving complaints of discrimination, harassment, retaliation? This may include staff in Academic Personnel, Human Resources, Employee and Labor Relations, Title IX/EOAA.

No

Does this position lead/supervise others?

No

Yes

Does this position have direct reports whose work brings them into direct contact with children, minors and/or students?

No