



May 1, 2026

To: HR Partners
From: Central Human Resources
Re: The Avanti R'Employee Services Portal Is Now Live

Dear Colleagues,

UCR Human Resources and Information Technology Solutions are excited to announce that UC Riverside's new employee self-service portal, R'Employee Services, is now live!

The launch of the R'Employee Services portal is a huge milestone for Avanti, a joint initiative between UCR HR and ITS. Avanti's goal is to implement integrated technology solutions that streamline HR operations, increase efficiency, and enhance the employee experience.

How to Access R'Employee Services

Starting May 1, 2026, the R'Employee Services portal is accessible to all UCR staff via hr.ucr.edu/portal. Staff members may use the portal's self-service feature to initiate the following requests:

- **Leave of Absence:** Submit a request for medical or personal leave and track your request status directly within the portal.
- **Retirement Counseling:** Request personalized sessions with UCR HR's retirement counselors.

R'Employee Services Portal Training Videos

Watch the short videos below to learn how to access the self-service features of the R'Employee Services portal.

- [R'Employee Services Portal Introduction](#)
- [How to Submit a Leave of Absence \(LOA\) Request](#)
- [How to Submit a Retirement Counseling Request](#)
- [How to Submit an Employee and Labor Relations \(ELR\) Request](#)

HR Partner Tools Available in The HR Agent Workspace

Part of UCR HR and ITS' ongoing commitment to streamlining HR services and improving the employee experience across UCR is the development of the [HR Agent Workspace](#). The platform, built on ServiceNow, centralizes the workflow for the following:

- **Class & Comp:** Salary reviews and contract review submissions
- **ELR Consultations:** Guidance on labor relations and policy
- **Leave of Absence:** Processing of leaves for employees

Join The Upcoming Avanti Training Sessions

HR partners and Shared Service Center staff are invited to join the [training events](#) happening in May. We will be covering key topics, including Leave of Absence, ELR, Benefits, and Class & Comp. You will also be trained on how to use the R'Employee Services portal dashboard.

Campuswide staff (represented and non-represented) are encouraged to join the [R'Employee Portal Training for Campus](#) happening in May, which will cover the following topics:

- How to use the R'Employee Services portal
- How to submit a request for:
 - Leave of Absence via the portal (Staff employees only)
 - Catastrophic Leave
 - Retirement Counseling
 - UC Learning services

To view the full training schedule and access the Zoom Meeting links, visit the [Avanti website](#).

Don't Miss The Avanti Office Hours

The Avanti project team will hold a series of virtual office hour sessions in May and portal users are invited to come with their questions to receive hands-on support. Check out the full schedule on the [Avanti website](#) and save the date!

We'd love to hear from you as you explore and use the R'Employee Services portal. For questions or feedback about the Avanti project, please send an email to hrpolicy@ucr.edu.

Let's move forward together!