



June 24, 2025

To: HR Campus Partners
From: CASK, CHR & ITS
Re: UCR/Cask Weekly Project Update: Avanti, HRSD Phase 1

Dear Colleagues,

We are currently in week three (4) of roughly twenty-three (23) the first implementation phase of ServiceNow's HR Service Delivery in support of the Avanti Program at UC Riverside.

As it stands we are currently in a state of Green, and look to maintain that through next week.

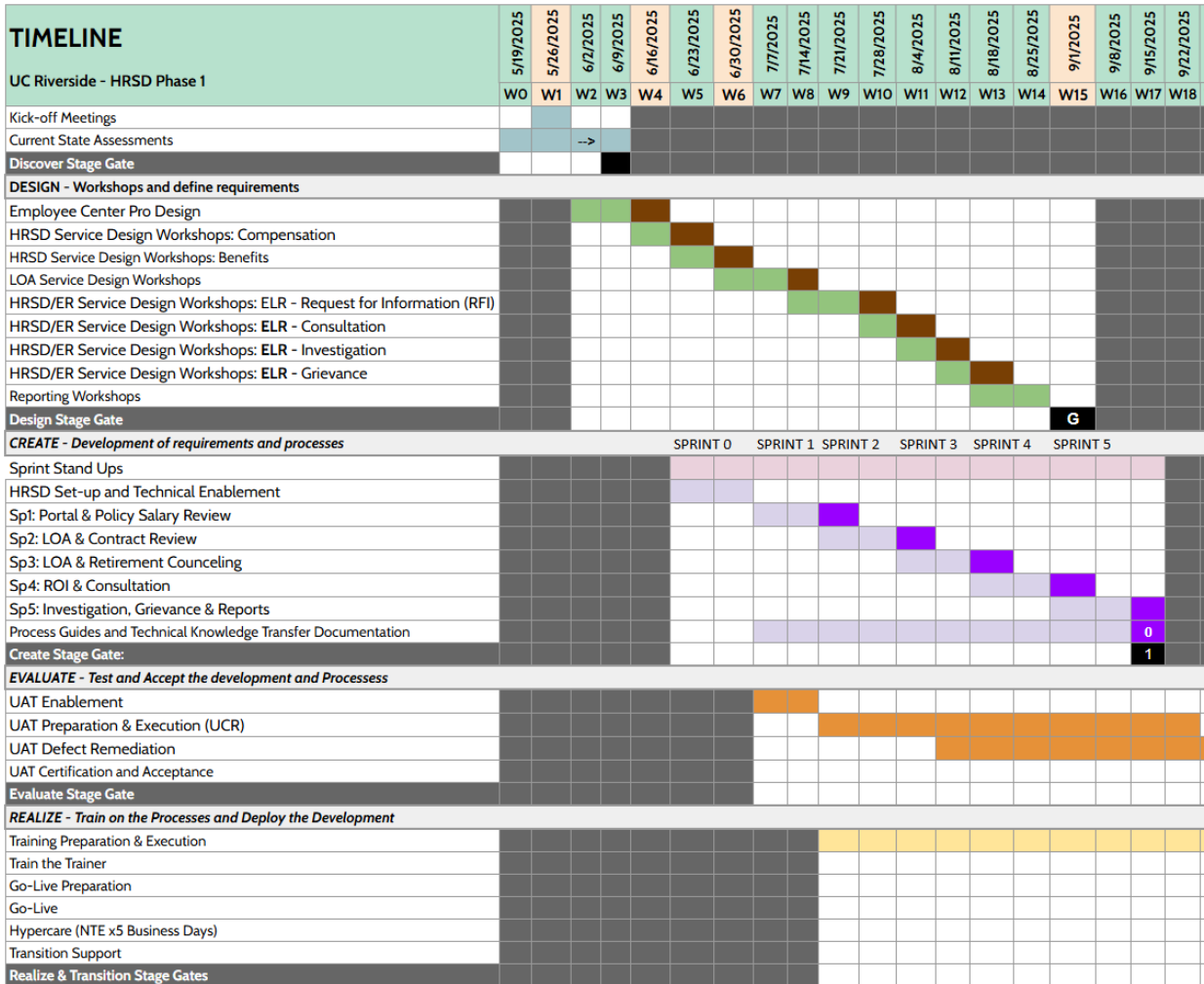
**Project Related
Links:**

[Avanti Project
Information](#)

Upcoming Sessions This Week			
SCRUM	Daily Stand-Ups	What did you accomplish yesterday? What will you accomplish today? What's blocking you from completing either? Will all stories be completed within the timebox?	Daily through development @ 9:30am PT
Comp	Contract Review Design Workshop (2)	Follow-on from last week's working session to review system capabilities and define requirements for the new services to be built.	6/23 @ 11am PT
Program	HR Leave Admin	A Session for the overall program leads to discuss current state	Tuesdays @ 10am PT

Comp	Policy Salary Review Design Workshop (2)	Follow-on from last week's working session to review system capabilities and define requirements for the new services to be built.	6/24 @ 11am PT
Benefits	Retirement Counseling Workshop (1)	Working session to review system capabilities and define requirements for the new services to be built.	6/24 @ 1:30pm PT
Benefits	Retirement Counseling Workshop (2)	Follow-on from the previous working session to review system capabilities and define requirements for the new services to be built.	6/24 @ 1:30pm PT
Comp	Agent Workshop	Review the purpose and best-practice use of Agent Workspace for HR Case management, and define the Comp & Class requirements for same.	6/25 @ 2pm PT
Portal	Final Design Story Approval	Review the final concept design and stories to support it. Approval in-session.	6/26 @ 10am PT
Comp	Final Service Design Story Approval	The Cask delivery team will share the design of services based on documentation and current state assessment, workshops, completed homework & action items, and decisions made to date.	6/26 @ 2pm PT

We are continuing with the Design Phase this week, and will begin the Create Phase in parallel, next week.



If you have any questions or concerns, please do not hesitate to reach out to hrpolicy@ucr.edu