



June 30, 2025

To: HR Campus Partners
 From: CASK, CHR & ITS
 Re: UCR/Cask Weekly Project Update: Avanti, HRSD Phase 1

Dear Colleagues,
 We are currently in week five (5) of roughly twenty-three (23) the first implementation phase of ServiceNow's HR Service Delivery in support of the Avanti Program at UC Riverside.

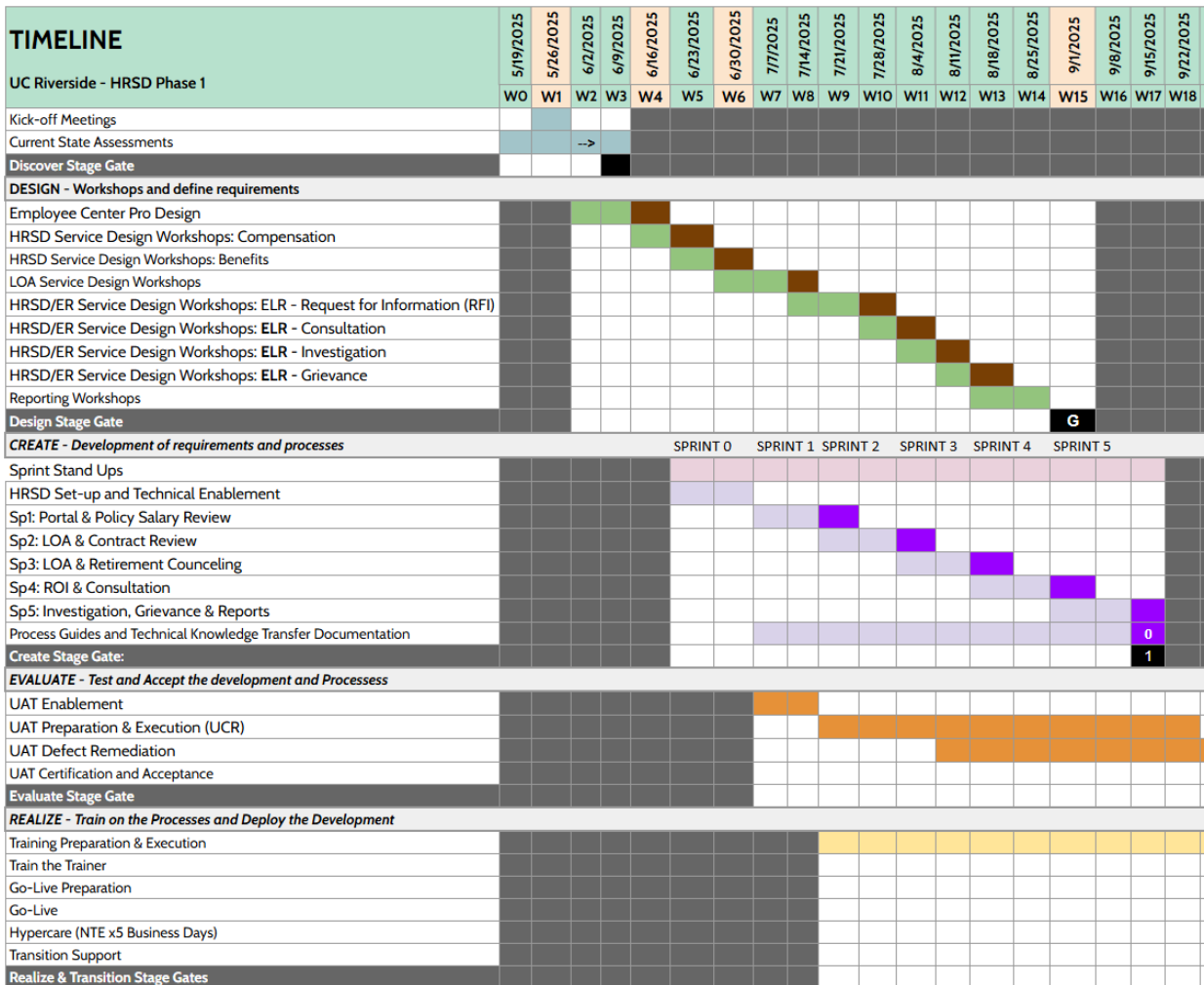
As it stands we are currently in a state of Green, and look to maintain that through next week.

Project Related Links:
[Avanti Project Information](#)

Upcoming Sessions This Week			
SCRUM	Daily Stand-Ups	What did you accomplish yesterday? What will you accomplish today? What's blocking you from completing either? Will all stories be completed within the timebox?	Daily through development @ 9:30am PT
	Agent Workshop	Review the purpose and best-practice use of Agent Workspace for HR Case management, and define the Comp & Class requirements for same.	6/30 @ 9am PT
Program	HR Leave Admin	A Session for the overall program leads to discuss current state	Tuesdays @ 10am PT
Benefits	Final Design Story Approval	The Cask delivery team will share the design of services based on documentation and current state assessment, workshops,	7/2 @ 10am PT

LOA		completed homework & action items, and decisions made to date.	
	LOA Workshop Demo & Security Considerations	Working session to Review the security considerations of the LOA Lifecycle, Demo ServiceNow capabilities, and begin formal requirements gathering activities	7/3 @ 9am PT
Independence Day July 4			

We have locked the requirements for the Portal Theme, as well as for the Policy Salary Review and Contracts Review Services!



If you have any questions or concerns, please do not hesitate to reach out to hrpolicy@ucr.edu