UC RIVERSIDE
Human Resources
Employee and Organizational Development

PROFESSIONAL
DEVELOPMENT
MONTHLY

ACHIEVING RESULTS   **B**UILDING RELATIONSHIPS   **C**REATING THE FUTURE

September 2020

Application Deadline Extended
Building Core Supervisory Competencies Program

Applications due: Deadline extended to Friday, September 4, 2020 | 5:00 p.m.

Program orientation: September 17, 2020

Program cost: $604

The Building Core Supervisory Competencies Program is specifically designed for employees with two to five years of supervisory experience who want to develop a broad range of skills and competencies that can enhance their performance as a supervisor and leader.

The program focuses on critical competencies such as communication, conflict management, establishing your leadership philosophy, and offers a comprehensive offering of electives which provide instruction in other management areas. All aspects of the program emphasize participation and practice through the use of self-assessment inventories, assignments designed to take the learning back to the workplace and small group exercises.

For more information including testimonials, program details and program registration, please visit the Building Core Supervisory Competencies Program webpage.

Upcoming Programs & Classes

Franklin Covey's 7 Habits of Highly Effective People

September 9 – 11, 2020 | Virtual LiveClicks
November 4 – 6, 2020 | Virtual LiveClicks
Course cost – $158

Franklin Covey's 7 Habits of Highly Effective People helps employees apply timeless principles of effectiveness to improve interpersonal communication, take initiative, establish greater trust, strengthen relationships, increase influence and balance key priorities. For more information and registration, visit the UC Learning Center.

Eliminating Harassment, Intimidation and Bullying (HIB)

September 11, 2020 | Online Webinar

September 29, 2020 | Online Webinar

Course cost – no charge

Harassment, intimidation and bullying can lead to low morale, decreased productivity and poor job satisfaction. Eliminating these harmful behaviors is essential for an ideal workplace.

In this course you will learn: how to identify harassments, intimidation and bullying behaviors in various forms, tools and techniques to address inappropriate behaviors, and where to obtain appropriate resources to minimize those unwanted behaviors. For more information and registration, visit the UC Learning Center.

Franklin Covey's Leading at the Speed of Trust

September 21 -– 23, 2020 | Virtual LiveClicks

November 19 – 23, 2020 | Virtual LiveClicks

Course cost – $157

Learn how to develop, restore and extend trust with the team you lead. Employees will be able to identify low– and high–trust behaviors, identify how to create a culture of trust with those they work with and how to build their credibility and competence. For more information and registration, visit the UC Learning Center.

Franklin Covey's 6 Critical Practices for Leading a Team

December 2– 4, 2020 | Virtual LiveClicks

Course cost – $161

Discover how to empower your team members by holding a coaching mindset, giving effective feedback and applying key coaching skills in a compelling framework. For more information and registration, visit the UC Learning Center.

Franklin Covey's The 4 Essential Roles of Leadership

December 7 – 9, 2020 | Virtual LiveClicks

Program cost – $161

After extensive research the Franklin Covey team identified that the most effective leaders consistently live the 4 Essential Roles of Leadership as the foundational framework for their leadership success. That is, they inspire trust, create vision, execute strategy and coach potential. By doing this, they engage their team to consistently help the organization achieve its most important results. For more information and registration, visit the UC Learning Center.

LinkedIn Learning on Demand Courses for September

Resiliency

- Balancing Work and Life as a Work-from-Home Parent

Courses Tailored for Today's Unique Working Environment

- How to Innovate and Stay Relevant in Times of Change and Uncertainty
- How to be an Adaptable Employee During Change and Uncertainty

Evergreen Courses Addressing Challenges in Today's Working Environment

- Avoiding Burnout
- Recharge Your Energy for Peak Performance

News

Campus Spotlight – ITS Training Toolkit

The ITS Training Toolkit is a repository of training information which will help you understand the services that ITS provides and how to get help with any issues you might experience.

Featured Training – Guide to Working from Home

The Guide to Working from Home provides guidance for using essential IT tools when working remotely. Information provided includes accessing your desktop; communication resources; file sharing resources and more.

UC Managing Implicit Bias Series

The UC Managing Implicit Bias Series is a series of six eCourses designed to increase awareness of implicit bias and reduce its impact at the university. The program further reinforces the university's commitment to diversity, equity and inclusion.

The Managing Implicit Bias Certificate contains the following six self-paced, online interactive courses:

1. What is Implicit Bias?
2. The Impact of Implicit Bias
3. Managing the Influence of Implicit Bias – Awareness
4. Common Forms of Bias
5. Managing the Impact of Implicit Bias – Mindfulness and Conscious De-Biasing
6. Managing Implicit Bias in the Hiring Process

Those who complete all six courses will receive a certificate in Managing Implicit Bias and their coursework will count towards completion of the UC People Management Series and Certificate.

Employee and Organizational Development 2020-21 Course Catalog

The Employee & Organizational Development (EOD) 2020-21 Course Catalog offers tools and resources to help you succeed and excel in your professional role at UCR through engaged learning and focused customer service.

Need training now? Visit LinkedIn Learning, via R'Space, and take advantage of curated collections

Most enrollments are conducted through the [UC Learning Center](#).

*Need assistance with course fees? Apply for a **Staff Assembly Professional Development Scholarship**. Visit their website for more information: https://staffassembly.ucr.edu/scholarships.*

If you have any questions, please contact Employee & Organizational Development at HRTrainingContacts@ucr.edu.