

JUNE 2023

Non-Represented
 4.6% General Salary Increase
 Non-probationary Career and Contract Staff
 Grade Watch Changes & 3.75% Grade Adjustment
 Eff. June 25th (BW) July 1st (MO)

CALENDAR MONTH **JUNE**
 CALENDAR YEAR **2023**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
General Increase Announced by Chancellor April 25th					Roster Prep - Send prelim to FP&A for Budget	
4	5	6	7	8	9	10
	Verify ineligible due to performance or MSP/PSS contract language	Verify ELIGIBLE intercampus transfers w/o break in service				
11	12	13	14	15	16	17
	HR prepares Org Unit Rosters & Sharepoint folder permissions. HR Verifies Ranges and GWC titles updated in PATH Title Code Table					
18	19	20	21	22	23	24
	Sharepoint Roster Open For Campus Review and Verification Monday 6/19 (Week 1)					
25	26	27	28	29	30	1
BW Effective Date	Sharepoint Roster Closes For Campus Review and Verification EOB Friday 6/30 (Week 2)					MO Effective Date
2	3	Notes	4			

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	25	26	27	28	29	30
	1					
BW Effective Date	MO Pay Confirm (end of previous cycle)			BW Pay Confirm (end of previous cycle)		MO Effective Date
2	3	4	5	6	7	8
	Prepare E-081 CSV MassPay Update & Audit		E-081s due to CSC by EOB	CSC uploads E081	CSC status report (exceptions / exclusions). Comp provides corrections	Final Rosters Available in Sharepoint for audit
9	10	11	12	13	14	15
	UCPath Upload BW by 5pm	UCPath Upload MO by 5pm	Audit (BW)	BW Pay Confirm		
16	17	18	19	20	21	22
	Post Hoc Costing Report to FP&A		BW Check Date			
23	24	25	26	27	28	29
			MO Pay Confirm	Audit (MO)		
30	31	August 1 2023				
		MO Check Date				